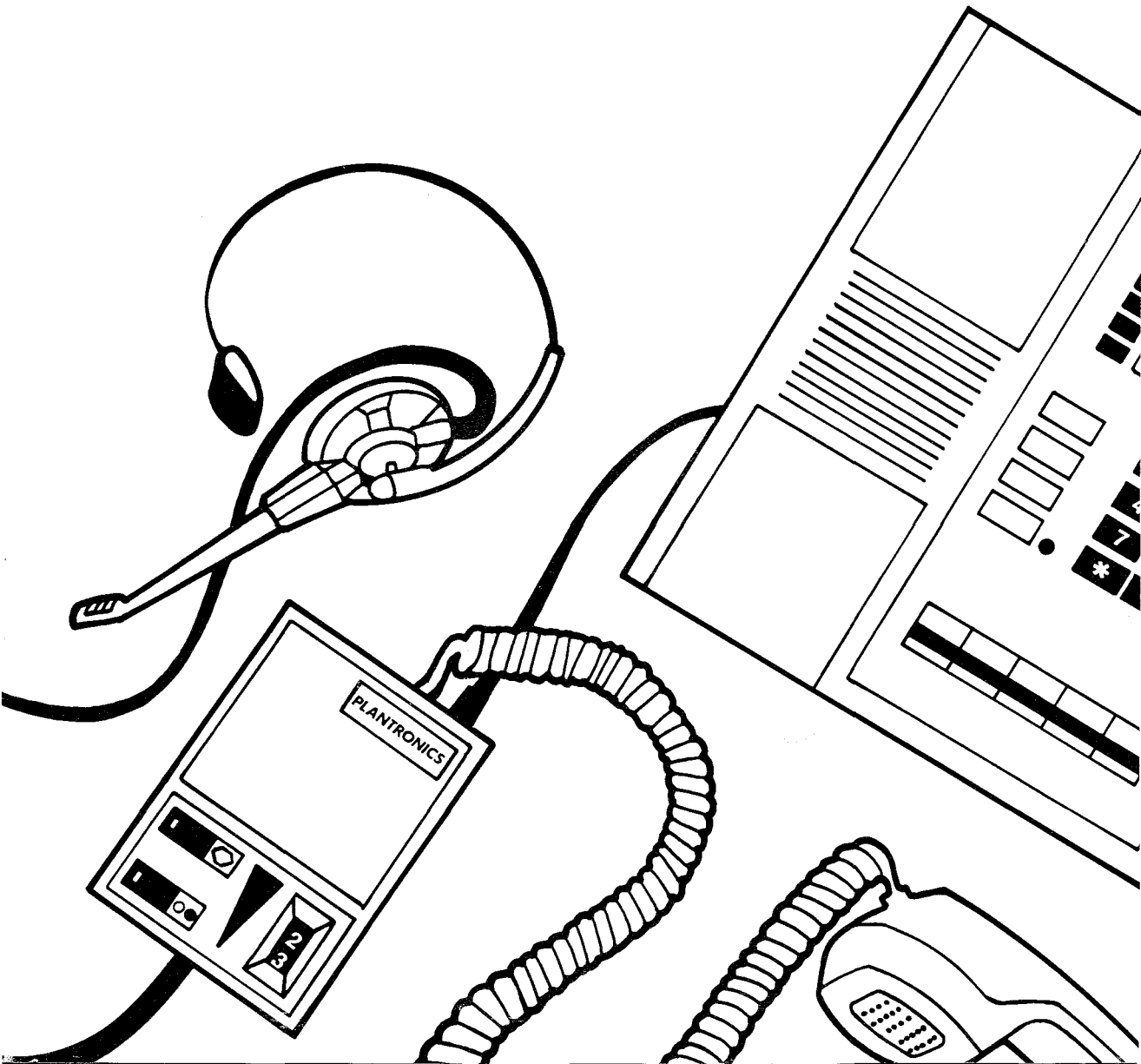


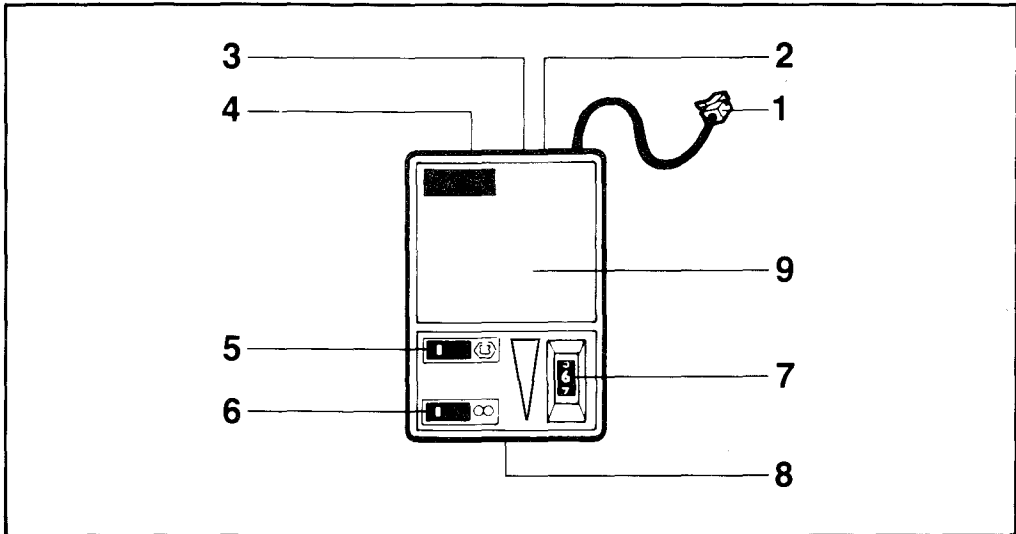
# TELEPHONE HEADSET



## Introduction

Congratulations on your purchase of the new SP05 Lightweight Telephone Headset from Plantronics. SP05 will reduce phone fatigue and gives you hands-free convenience to work with a keyboard, take notes, in fact do the work you need to do and talk on the phone at the same time. At home or in the office you'll enjoy the

freedom an SP05 Headset will give you. Please spend a few minutes reading this user guide to learn how to install, use and care for your new SP05 Headset. It will help you to become more comfortable with the features and functions of the headset and its controls.



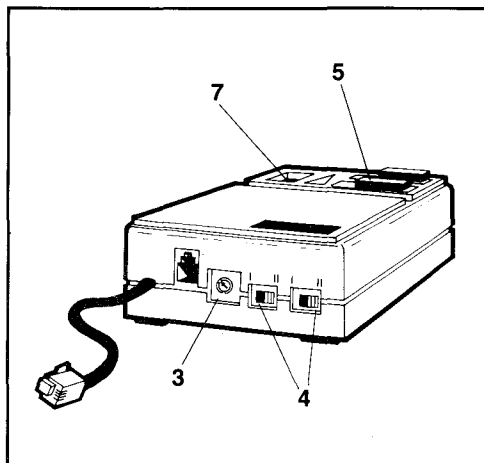
## Controls & Functions

1. Modular plug
2. Handset modular jack
3. Rotary transmit volume control
4. "Configuration" switches
5. "Mute" switch
6. "Headset/Handset" switch
7. Rotary receive volume control
8. Modular Jack for headset line
9. Battery compartment

## Features

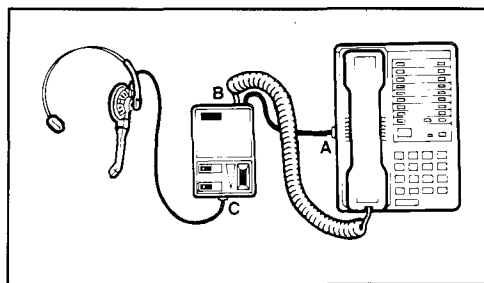
*Rotary Receive-Volume Control:* To increase the volume of the call you are listening to, rotate the volume dial to a higher number. To decrease the volume, rotate the volume dial to a lower number. For best results, begin all calls at the #3 level and adjust as necessary.

*Mute Switch:* The Mute Switch allows you to place a caller on hold. Press the switch. When the color indicator is visible, you can hear the caller, but they cannot hear you. To resume communication, press the switch again so that the indicator is not visible.

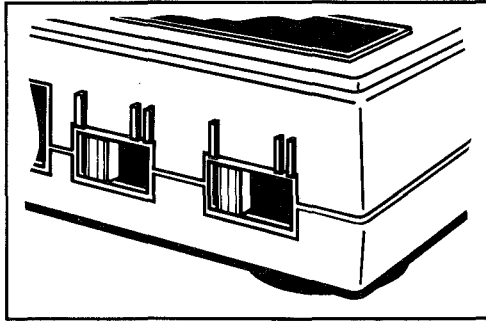


## Connecting SP05 to Your Telephone

SP05 plugs into your telephone between the handset and the base. Unplug the handset cord from the jack in your telephone base (A). Insert the handset cord into SP05's rear jack (B). Insert SP05's modular plug into the jack in the telephone base (A). Plug the cord from the headset into SP05's front jack (C). The headset is now connected to the phone.



## Configuration Switch



*Configuration Switch:* This 2-part "Configuration" switch enables you to select the proper setting so that the SP05 will work with your telephone. There are two controls to the switch. Each has two positions 1 and 11. There are four possible settings, as follows: (1-1), (1-11), (11-1), (11-11). For each setting, set the switch to the desired configuration, then lift the handset and listen for the dial tone. If you hear a dial tone the

receive is working. Be sure the headset switch is "on" with the color indicator visible. To test for transmit, listen for the dial tone and then hit a dial button number. Begin to talk. You will be able to hear yourself speak. Be sure the headset switch is "on" and that the Mute Switch is "off", with the color indicator not visible. You only have to set the configuration switch once when you first install your headset.

### PHONES

### SETTINGS

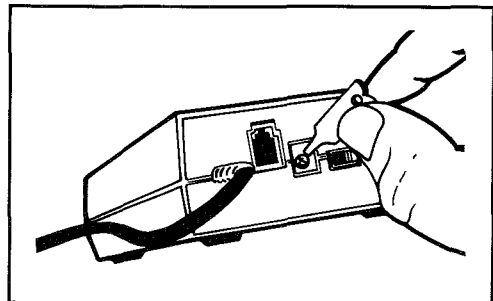
AT&T System 25, 75, 85	
Merlin (no batteries)	11-11
Panasonic	
Electronic "Chirp" Ring Phones	
AT&T Traditional 1000/13000/16000	11-1
All AT&T 400/700 Series	
AT&T Feature phones and Partner Phones	
Carbon "Bell" Ring Phones (no batteries)	1-1
GTE Phones	1-11

## Rotary Transmit-Volume Control

This volume control allows you to adjust the volume of the outgoing sound and the high and low frequencies associated with it. To fine tune, place a call and talk, rotating the control (with the tool provided - see inside the battery compartment) until the desired level is reached. The person you are speaking with will be able to tell you when the optimum sound and tone level is reached. You may wish to switch from headset to handset and back again for comparison. For best results, begin at the 12 o'clock position and adjust as necessary.

*(In adjusting volume controls - both send and receive - rotating the volume control to the maximum setting may cause the headset to "squeal". This*

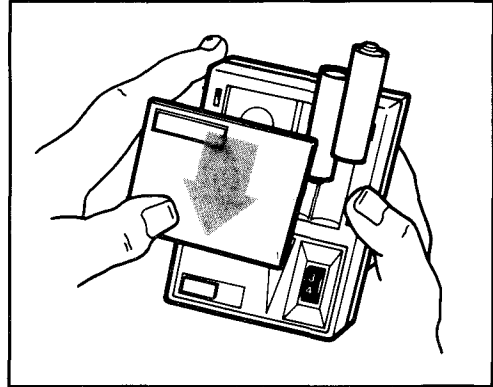
*will not damage the unit; simply reduce the setting until the "squealing" stops.)*



## Batteries

If batteries are required, slide the battery compartment lid down and lift the lid off. Install each battery, matching the + on the battery to the + on the battery compartment diagram. Please install the batteries properly, failure to do so may damage the unit. When not in use the unit turns itself off to preserve battery life. Batteries need replacing - about once a year. Alkaline batteries are recommended.

*Note: With certain phones your SP05 Headset will work without batteries. Do not install batteries until you have completed the above configuration test. Then install batteries only if needed. If batteries are required, the battery compartment is located directly under the "Plantronics" label. Place your thumbs on the top upper right and left corners. As you press down, slide the battery door towards the rotary volume control.*



## Positioning the Headset

Be sure that the headset securely plugs into the SP05's front jack (Jack C).

*Adjusting the headband:* Your SP05 headband is fully adjustable. Lengthen or shorten the metal part of the headband for a comfortable fit. If necessary, you may carefully bend the metal section for a tighter or looser fit.

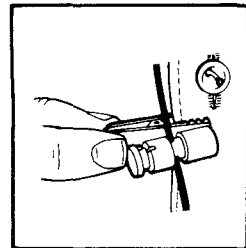
*Positioning the receiver:* Place the center of the foam-covered receiver over the center of your ear. Make sure that hair does not cover your ear. Place the pad at the other end of the headband above your other



ear. It is not necessary to cover the other ear. The headband can be as long or as short as you like in order to be comfortable.

*Positioning The Microphone:* Adjust the microphone boom so that the microphone is near the corner of your mouth. Do not grasp the microphone boom by the tip. Adjust by rotating from the receiver end.

*Adjusting the clothing clip:* The clothing clip takes the weight of the headset cord off of the headset. Leave enough slack in the cord, from the headset to the clip to permit comfortable head movement. Slide the clip along the cord to adjust the slack. Attach the clip to your clothes at chest level.



## Operating

**Receiving Calls:** Press the Headset/Handset Switch so the color indicator is visible. When the telephone rings lift the handset from its cradle and position it "off hook" (as shown). You are now talking on the headset. You can answer the telephone using the handset and then switch to the headset. After answering the telephone with the handset, put on the headset and push the Headset/Handset switch so the color indicator is visible. Do not hang up the handset; place it "off hook".

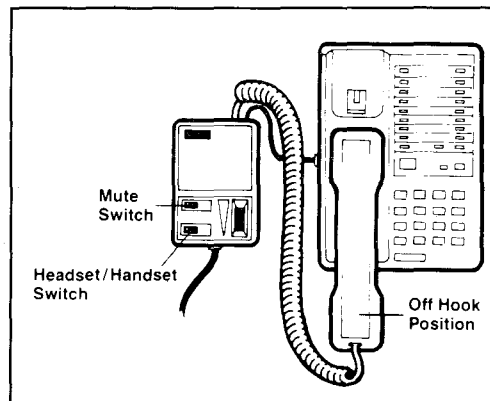
**Making Calls:** To make a call depress the Headset/Handset switch so that the color indicator is visible. Remove the telephone handset from its cradle and place it off hook. Dial normally. To terminate a call, hang up the telephone handset.

## Compatibility Information

The Plantronics SP05 Headset has been designed to be universally compatible with most telephones. *Exceptions:* "Princess" style telephones that have the dialpad in the handset. If you have

## Limited Warranty

Plantronics, Inc. ("Plantronics") warrants to the original consumer purchaser that, except for the limitations and exclusions set forth below, the SP05 Telephone Headset shall be free from defects in materials and workmanship for a period of one year from the date of original retail purchase ("Warranty Period"). The obligation of



**Handset Use:** To use your telephone handset in a normal manner, press the Headset/Handset switch so that the color indicator does not show. Use the telephone handset normally - lift, dial, talk, hang up.

any questions regarding a specific telephone please contact Plantronics, toll free from Canada and the U.S.A. at 1-800-544-4660.

Plantronics under this Warranty shall be limited to repair or replacement, at Plantronics' option, without charge, of a part or unit that proves to be defective in material or workmanship during the Warranty Period, provided the product is returned to Plantronics or to one of our authorized service centers.

## Exclusions from Warranty

This Warranty applies only to defects in factory material and factory workmanship. Any condition caused by accident, abuse, misuse or improper operation violative of instructions furnished by Plantronics, destruction or alteration, improper electrical voltages or currents, or repair or maintenance attempted by anyone other than Plantronics or any authorized service center, is not a "defect" covered by this Warranty. In such cases, Plantronics may charge you for materials and labor, even during the Warranty Period. It is

## Implied Warranties

Under state law, you may be entitled to the benefit of certain implied warranties. These implied Warranties will continue in force only during the

## Incidental or Consequential Damages

Neither Plantronics nor your retail dealer of selling distributor has any responsibility for any incidental or consequential damages including, without limitation, commercial loss, or for any incidental expenses, loss of time, or inconven-

## Other Legal Rights

This Warranty gives you specific legal rights, and you may also have other rights which vary from state to state.

the owner's responsibility to operate and care for this product in accordance with the operating instructions and specifications supplied with the product; repairs resulting from failure to do so are not covered by the Warranty. The following parts are considered to be subject to wear and tear in normal usage and are not covered by the Warranty: *Connectors, Cords, Switches, Batteries, Decorative Finishes, Cases & Case Parts and Ear Cushions.*

Warranty Period. Some states do not allow limitations on how long an implied warranty lasts, so the above limitation may not apply to you.

ience. Some states do not allow the exclusion or limitation of incidental or consequential damages, so the above limitation or exclusion may not apply to you.

## FCC Registration

The Registration Number and the Ringer Equivalence Number are found on the bottom of the amplifier case.

## How to Obtain Warranty Repairs

To obtain Warranty repairs, return your unit, shipping prepaid, direct to:

*Service Center Operations  
Plantronics, Inc./Santa Cruz Division  
333 Encinal Street  
Santa Cruz, CA 95060*

Please use the original container, if possible, or pack the unit in a sturdy carton with sufficient packing material to prevent shipping damage. Include the following information:

1. A copy of your purchase receipt indicating the model number and date of purchase.
2. Your return address.
3. Reason for return.

During the Warranty Period, shipping charges for return to you will be paid by

Plantronics for a unit requiring any repair covered by the Warranty. Return shipping will be charged to the customer during the Warranty Period for a unit requiring no Warranty repair.

These shipping charges will be prepaid by Plantronics and billed to the customer. Damage occurring during shipment is deemed the responsibility of the carrier, and any claim should be made directly to such carrier.

## Questions

Should you have any questions or problems with your unit, this Warranty, or repair charges, we suggest you first contact your retail dealer or sell-

ing distributor. If your dealer or distributor cannot assist you with your particular problem. Please write to us at the above address.